



CITY OF SANTA BARBARA

COUNCIL AGENDA REPORT

AGENDA DATE: July 21, 2009

TO: Mayor and Councilmembers

FROM: Administration Division, Community Development Department

SUBJECT: Sole Source Yearly Maintenance Agreement With Accela, Inc., For Land Development Team Permit Tracking Software

RECOMMENDATION: That Council:

- A. Approve and authorize the General Services Manager to execute a maintenance agreement for \$34,288 with Accela, Inc., as the only known source for such services for the City's permit tracking software; and
- B. Authorize the renewal of the maintenance agreement on an annual basis for the next five years, subject to annual budget approval.

DISCUSSION:

The City of Santa Barbara's Land Development Team (LDT) departments use Accela, Inc. (government software) as the provider for our permit tracking system (*Tidemark Advantage*), along with various modules such as *Cashier* for processing payments for the LDT. Accela, Inc. is the developer of the software system and is the only known source that can continue with the maintenance agreement.

Staff recommends that Council approve the purchase of this service without advertising per Municipal Code Section 4.52.080(j).

The LDT will continue to use Accela, Inc. as our permit tracking system provider, although in the next three to five years we anticipate going out to bid with multiple vendors for a new permit tracking system.

BUDGET/FINANCIAL INFORMATION:

Funds are available in the Community Development Department's budget for the yearly maintenance agreement and no additional appropriations will be needed at this time for maintenance.

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